



Admiral Court, LLC

Credit, Criminal, Sex Offender, and Rental History Consent Form

Applicant Name: _____

Home Phone: _____

Email: _____

Cell Phone: _____

Social Security Number: _____

Date of Birth: _____

DL#: _____

Present Address: _____

List all states that you have lived in: _____

I hereby give consent to management of the above named apartment community to obtain reports and to access any records pertaining to me, which may be on file at any the following but not limited to:

- Credit Agency
- Law Enforcement Agency
- City, State, or Federal Court
- Local, State, or Federal Agency
- State or Local Repository
- State or Local Sexual Offender Registry
- Previous Housing Agencies

I do understand that the investigation will include information from law enforcement agencies, credit reporting agencies, previous landlords/housing agencies, and other documents of public records, and these reports will be used in making decisions about my potential to rent. I hereby authorize any liability and responsibility for providing the above information at any time. I further understand that this report will not be used in violation of any Federal or State Equal Opportunity Law or Regulation, and that, if any adverse action is taken based on the Consumer Report, a summary of my rights under the Fair Credit Reporting Act will be provided to me.

Applicant Signature

Date



Admiral Court, LLC

334-275-4502

Email: rentals@admiralcourt.com

EMPLOYMENT VERIFICATION

All employment verifications must be filled out by the employer, immediate supervisor, accountant, or human resource personnel.

I, _____ give my permission to release the information below to the Property Management Company. Management has assured me that the information will be held in strict confidence.

Date

Signature of applicant

To be filled out completely by authorized employer.

1. Name of company: _____
2. Length of employment: _____
3. Job Title/Description: _____
4. Salary (circle one: hourly, weekly, monthly) \$ _____
5. Average hours worked per pay period _____
6. List overtime pay, bonuses, commissions if any _____
7. List other compensation _____
8. Likelihood of continued employment? _____

Signature

Title

Phone#

Date

Print Name

Please return to Admiral Court via one of the following:

Email: rentals@admiralcourt.net * Fax: Call for number

Mail: P. O. Box 668, Excel, AL 36439

Revised: 6/1/23



Admiral Court, LLC

334-275-4502

Email: rentals@admiralcourt.net

RENTAL REFERENCE AUTHORIZATION

Rental reference for: _____

Current Address: _____

Landlord Name: _____ Phone#: _____

By signing below, I give permission for you to verify my rental reference at _____
_____ Apartments or any other property I may have lived on.

X _____
=====

To Be Filled Out Current/Past Landlord

Has proper notice been given? _____ Yes _____ No (if no notice given, please check and return)

Move in date: _____ Move out date: _____

Rent amount: _____ Late payments: _____ NFS checks (#) _____

Has writ of possession ever been served? _____ Yes _____ No

If so, when? _____ How many? _____

Pets: (#) _____ Noise Complaints (#) _____ Date lease ended: _____

For any reason is there a balance outstanding to your community? _____ Yes _____ No

1. Would you rent to him/her again? If no, please explain. _____

2. If he/she left for reasons other than by their own choice, what were they? _____

3. Was he/she up to date on most/all payments, or did they often fall behind? _____

4. Upon leaving, what state was your unit in? (Any holes in the walls or damages?) _____

5. Was he/she given any violation notices? If so, what were they? _____

Signature

Print Name

Date

Print Name

Title

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Georgia Bureau of Investigation
Georgia Crime Information Center

Consent Form

I hereby authorize RPS, LLC to receive any Georgia criminal history record information about me which may be in the files of any state or local criminal justice agency in Georgia.

Last Name	First Name	Middle Initial
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Address

M / F		/	/	-	-
Sex	Race	Date of Birth		Social Security Number	

Signature Date

=====

Special employment provisions (check if applicable):

- ☐ Employment with mentally disabled (Purpose code "M")
- ☐ Employment with elder care (Purpose code "N")
- ☐ Employment with children (Purpose code "W")
- ☐ Employment with criminal justice agency – non-sworn (Purpose code "J")
- ☐ Employment with criminal justice agency - sworn (Purpose code "Z")

One of the following must be checked:

☐ I, _____ give consent to the above name to perform periodic criminal history background checks for the duration of my employment or lease with this company.